

# *By Arrangement* Candelabra Hire Order Confirmation & Declaration of Intent

Please print out and return this form together with a cheque, **made payable to Jean Dalglish**, to:  
Jean Dalglish, By Arrangement, 37 Market Place, Thirsk, North Yorkshire YO7 1HA

I enclose a cheque for £ \_\_\_\_\_ being 50% of the cost of the basic *Equipment Hire* charge by way of a desposit to secure my order as follows:

**Function**

**Place**

**Date**

## *Equipment & Consumables*

<b>Ref</b>	<b>Description</b>	<b>Hire Charge per item per week</b>	<b>Quantity (max 30)</b>	<b>Total Amount</b>
BA11/3G	Candelabra Table Decoration, 915mm [3'] antique gold	£10.00		£
BAC110	Chapel Candles 250/22mm ivory – boxes of 12 (5 needed per piece)	£6.00/box		£
* BAC111	* Chapel Candles 300/22mm ivory – boxes of 20 (5 needed per piece) * <i>Recommended for longer burn!</i>	£12.00/box		£
		£		£
		£		£
<input type="checkbox"/> (Please tick if required)	<i>'Guidelines for Flowering-up Candelabra'</i>	<b>Free</b>	1	£ 0
<b>Total</b>				<b>£</b>

### **Declaration:**

- In the event of cancellation by me of this order or any part of it later than four weeks before the scheduled date of delivery to me, I understand that 50% of the hire charges relating to the cancelled items must be paid for
- I understand that all losses, breakages and other damages must be paid for in full
- I hereby agree to return the *Equipment* in a clean condition by removing all the candle wax and dead candles from the *Candelabra* candle-cups and holders before boxing up in accordance with '[Refurbishment & Boxing-Up Instructions](#)' as supplied by *By Arrangement*. I understand that in so far as this work may not have been carried out by me, an additional charge will be made to cover it
- I undertake to pay in full the balance of all outstanding charges due within 30 days of receipt of final invoice

**Signed**

**Date**

**Name** (BLOCK LETTERS)

**Address**

**Postcode**

**Telephone** (Home/Work/Mobile):

**Email**